



## Stoke Bishop, Westbury-on-Trym and Henleaze Neighbourhood Partnership Agenda

**Date:** Monday, 6 March 2017  
**Time:** 7.00 pm - 9.00 pm  
**Place:** Sea Mills Library Sylvan Way Sea Mills , Bristol , BS9 2NA

**1. Welcome, Introductions and Safety Information (Pages 5 - 7)**

**2. Declarations of Interest**

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

**3. Minutes of Previous Meeting (Pages 8 - 16)**

To agree the minutes of the previous meeting as a correct record.

**4. Public Forum**

Up to 30 minutes is allowed for this item

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk) and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on 28 February 2017.

Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on 3 March 2017.

- 5. Police update**
- 6. Wellbeing (for decision) (Pages 17 - 19)**
- 7. Neighbourhood Coordinator's report (Pages 20 - 29)**
- 8. Reports from working groups**
  - a. Environment & Tree Champion's report (for decision) (Pages 30 - 38)**
  - b. Transport (Pages 39 - 47)**
  - c. Older people (Pages 48 - 49)**
  - d. Communication (Pages 50 - 51)**
- 9. Governance & future of the NP/forums**

**The Democratic Services Officer of the meeting is**  
Steve Gregory  
Telephone : 0117 92 24357  
e-mail : [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)

## What is a Neighbourhood Partnership?

Neighbourhood Partnerships are the route to influence and improve services in the neighbourhood for residents, community organisations, service partners, and where local councillors make decisions about Bristol City Council business

## How do I get involved?

Anyone who lives or works in the area can get involved in this Neighbourhood Partnership by:

- **Attending this meeting and commenting on any item of business on the agenda.** Everyone is welcome to attend this meeting and contribute.
- **Submit a Public Forum statement** to the clerk to the meeting (contact details above) **no later than noon on the working day before the meeting.** The statement will, where possible, be sent directly to members of the Partnership, and be printed and circulated at the meeting.

## The Openness of Local Government Bodies Regulations 2014

Any person attending a meeting must, so far as is practicable, be afforded reasonable facilities for reporting. This includes filming, photographing or making an audio recording of the proceedings.

Members of the public should therefore be aware that they may be filmed by others attending the meeting and that this is not within the authority's control. Oral commentary is not permitted during the meeting as this would be disruptive.

## **Stoke Bishop, Henleaze and Westbury-On-Trym Membership Details**

### **Ward Councillors**

**Westbury - on - Trym and Henleaze** - Clare Champion-Smith, Geoff Gollop, Liz Radford;

**Stoke Bishop** - Peter Abraham, John Goulandris;

### **Neighbourhood Partnership Ward Members**

**Stoke Bishop** - Ella Davies, Graham Donald, Roger Gamlin, Peter Robottom, Peter Weeks;

**Westbury-on-Trym and Henleaze** - Alan Aburrow, Valerie Bishop, Helen Furber, David Mayer, Robert Murphy, Vacancy;

**Other representatives** - Paul Bolton-Jones (Police Neighbourhood Manager), Jenny Hodges (Equalities representative) Vacancy (Neighbourhood Watch representative) Stephanie French (Tree representative);

## Neighbourhood Partnerships

All members of the Neighbourhood Partnership (NP) must abide by the following fundamental values, that underpin all the activity of the NP:

**Accountability** – Every decision and action undertaken by the NP will be able to stand the test of scrutiny by residents, Bristol City Council (BCC) (councillors and officers), service providers, the media, and any other interested party.

**Integrity and honesty** – All members of the NP are expected to undertake all duties (within the NP and externally) with integrity and honesty, and to always act within the law.

**Transparency** – The NP will maintain a practice of openness and will ensure that as much as possible of its work is available to public scrutiny.

**Equality** - All members of the NP agree to eliminate discrimination, harassment, victimisation, and advance equality of opportunity between people from different groups and foster good relations between people from different groups in the NP

### **Councillors Code of Conduct for Members.**

This is currently set out in item 6 of the Neighbourhood Committee Terms of Reference:

---

*6.1 Neighbourhood Partnership Councillors shall comply with the Bristol City Council Elected Members' Code of Conduct and any other code of conduct of councilors which may be adopted by the council (eg. Officer member protocol).*

---

### **Anyone attending NP-related meetings and events should – :**

- Be courteous to all others during the meeting and allow each other the opportunity to speak
- Speak through the Chair and respect their role as meeting leader
- Keep to the subject being discussed
- Follow the guidance of the Chair in the conduct of the meeting

Personal attacks, harassment, bullying, offensive and abusive comments are not acceptable. Substantial breach of any of these points will result in the offender being asked to leave the meeting by the Chair or NPC.

**The Neighbourhood Committee** made up of the ward elected members make decisions on the funding and spend within each Neighbourhood Partnership, they can consider recommendations from the floor, sub groups and partners but they alone make the final decision

## **Public Sector Equality Duty**

Before making any decision, section 149 Equality Act 2010 requires the Neighbourhood Partnership to consider the need to promote equality for persons with the following “relevant protected characteristics”: **age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation.**

The Neighbourhood Partnership must, therefore, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation
- Advance equality of opportunity between different groups who share a relevant protected characteristic and those who do not share it.
- Foster good relations between different groups who share a relevant protected characteristic and those who do not share it.

*The duty to have due regard to the need to eliminate discrimination in the area of employment, also covers marriage and civil partnership*



**Stoke Bishop, Westbury-on-Trym and Henleaze Neighbourhood Partnership**  
**7.00 pm, 5 December 2016**

**Ward Councillors**

**Westbury - on - Trym and Henleaze** - Clare Champion-Smith, Geoff Gollop, Liz Radford;

**Stoke Bishop** - Peter Abraham, John Goulandris;

**Neighbourhood Partnership Ward Members**

**Stoke Bishop** - Ella Davies, Graham Donald, Roger Gamlin, Peter Robottom, Peter Weeks;

**Westbury-on-Trym and Henleaze** - Alan Aburrow, Valerie Bishop, Helen Furber, David Mayer, Vacancy x 2;

**Other representatives** - Paul Bolton-Jones (Police Neighbourhood Manager), Jenny Hodges (Equalities representative), Vacancy (Neighbourhood Watch representative), Stephanie French (Tree representative);

Andrew McGrath-Neighbourhood Co-ordinator, Steve Gregory-Clerk to the Neighbourhood Partnership, Councillor Asher Craig Cabinet Member for Neighbourhoods.

**1. Welcome, Introductions and Safety Information (agenda item no. 1)**

Apologies were received from Peter Robottom, Ella Davies, Valerie Bishop, Paul Bolton-Jones, Peter Weeks, Jenny Hodges.

**1 (a) Budget Freeze**

The Neighbourhood Partnership was informed that Bristol City Council had announced a total freeze on non-essential spending to enable it to balance its annual budget for 2016/17 and to prepare for a five-year £92m financial budget reduction from next April to include non-essential maintenance, recruitment and new or renewed contracts for goods and services.

The spending freeze, which included Community Infrastructure Levy money, would remain in place until the Council had firm plans for a balanced budget this year and next, along with a more developed five-year plan. Section 106 money, however, was not currently constrained under this arrangement.

The spending freeze would have serious implications for the Neighbourhood Partnership's Wellbeing general budget as all council spending had been suspended including money that had been agreed to spend previously but had not yet been paid out to applicants.

With regard to proposed spending as set out in the Wellbeing report for this meeting, the Neighbourhood Partnership felt that applications could be approved subject to it being made absolutely clear that the



approval would be subject to any financial decision by Bristol City Council regarding release of funds. A suitable form of wording would be composed to explain the current situation to wellbeing applicants explaining that although their applications had been approved the money was not yet available. Members of the Neighbourhood Committee confirmed that they would do all they could to ensure that spending commitments were honoured.

It was considered that some S.106 money could be used to fund specific schemes in place of the general budget. It was also requested that clarification be sought from the Planning Obligations Manager (S.106 money) with regard to the funding of street trees in relation to the Parks and Gardens definition.

## 2. Declarations of Interest (agenda item no. 2)

***Councillor Liz Radford expressed an interest as a member of St. Peter's Church and Westbury Park Church in respect of grant applications.***

## 3. Minutes of Previous Meeting (agenda item no. 3)

***The Minutes of the meeting held on 26 September 2016 were confirmed as a correct record, as amended at the Neighbourhood Partnership's pre-meeting, and signed by the Chair.***

## 4. Public Forum (agenda item no. 4)

Subject	Name	Number
Road safety - Julian Road/Church Road, Sneyd Park	Brenda Hugill	1
Serious highway safety issues Grange Court Road, Westbury on Trym	Thea Gregory	2

***Comments on public forum statement(s) –***

### ***(1) Road safety - Julian Road/Church Road, Sneyd Park***

***The Neighbourhood Partnership noted the concerns raised during the public session and that this had been the subject of a petition to Bristol City Council in September of this year. The Transport Working Group Chairman (Alan Aburrow) said that he had contacted highway officer dealing with this issue and had received the following information –***

*'The petition had been responded to and measures had already been undertaken (removal of centreline, introduced road narrows signs and spoken to the bus companies). Road safety funding could not be used as there were greater needs elsewhere and any further measures would need to be funded through the NP.*

*There were no other immediate measures to consider. It seemed to be a very localised issue and no other complaints had been received about it.*

*Prior to this the issue was about hedges overgrowing the footpath and making it too narrow to pass. These have subsequently been cut back following threats of enforcement action.'*

### ***(2) Highway safety issues Grange Court Road, Westbury on Trym***

The Neighbourhood Partnership noted the concerns raised during the public session and was sympathetic to the points as emphasised. The Transport Working Group Chairman (Alan Aburrow) undertook to respond to the statement author to explain that due to the recent spending freeze the Neighbourhood Partnership was not in a position to allocate any funds for new revenue schemes, such as minor traffic schemes, until advised otherwise. With regard to the parking issues in Grange Court Road, this had already been logged in the Council's "Traffic Choices" Tracker system and had previously been reviewed by the Transport Working Group.

#### 5. Police update (agenda item no. 5)

There was no update for this meeting. The Chairman asked that statistics for the area be chased up. Neighbourhood Co-ordinator agreed to do.

#### 6. Wellbeing (for decision) (including UWE domestic abuse application discussion) (agenda item no. 6)

##### Wellbeing (including UWE domestic abuse application)

The Partnership received a report of the Neighbourhood Co-ordinator regarding the allocation and recommendations of the Wellbeing Panel.

On being put to the vote the Neighbourhood Committee voted and unanimously -

**Resolved - that subject to applicants being clearly informed of the Council's current spending freeze and that money would not be released until this had been resolved, the current Well Being allocation be noted and the funding allocation approved as set out below -**

Applicant	Amount requested/ purpose	Decision
Bristol Noise	£500 An event in Sea Mills	Assurance was given that the event was not promoting religious practice Recommendation: £500
Queens Gate Neighbourhood Watch	£360 Painting of railings and kissing gate	Recommendation: £360
St Alban's Players	£3,000 Build a new stage 'apron' to enable larger productions	Recommendation: £3,000
Westbury Library Users' Group	Up to £1,500 Provide a notice board outside the library	Panel wanted the applicant to decide what specifications it wished for the notice board. <u>Afternote (14<sup>th</sup> Nov 2016):</u> Following investigation of a variety of sizes and fixtures, the applicant had agreed the following price for a single sided notice board attached to the railings: Board and header: £465 Installation & delivery £149 Total = £614

Applicant	Amount requested/ purpose	Decision
		Recommendation: £614

## 20. (a) UWE Domestic Abuse application

The Neighbourhood Partnership was reminded that at its last meeting an application from the University of the West of England in respect of domestic abuse issues was considered and deferred for further information. The Project proposed running a conference and a subsequent training programme for volunteers to help ‘intervene’ in domestic dispute incidence. The amount requested was £1,209.40. Discussions with the Applicant’s had taken place to find out more detail and to share views. The funding to be subject to all five north Bristol Neighbourhood Partnerships contributing to the Project.

The Neighbourhood Committee members considered the Application further and on being put to the vote there were three in favour and two abstentions.

**Resolved – that subject to the Applicant being clearly informed of the Council’s current spending freeze and that money would not be released until this had been resolved, funding of the University of the West of England Domestic Abuse Project for £1,209.40 be approved subject to all five north Bristol Neighbourhood Partnerships contributing to the Project.**

## 20. (b) Transformers Youth Fund

The Neighbourhood Partnership was reminded that the Avon and Somerset Police Community Trust had been managing the Transformers Fund, a small grant aimed at working with young people and delivering youth activities. The Trust had found that it had been difficult to attract enough projects and therefore had agreed to devolve £5,000 of the fund to each of Bristol’s Neighbourhood Partnerships.

The fund would be administered through the Neighbourhood Partnership Well Being Small Grants Process, and can be allocated from September this year. All funds must be allocated by March 2017 and all projects must be finished by February 2018. Monitoring must be submitted by applicants one month after the end of their project the last monitoring should be received no later than 20<sup>th</sup> March 2018.

**Resolved – that £5,000 Transformers Youth Funding be accepted and that the Neighbourhood Partnership abide by the criteria as set out in the report.**

## 7. Reports from working groups (agenda item no. 7)

### Feedback from Working Groups

#### Environment and Tree Champion’s report

The Neighbourhood Partnership noted the report. There were three requests for funding two from S.106 funds and one, Old Quarry Sensory Garden Project, from the general budget. Given the

recent spending freeze it was proposed to fund the Old Quarry Sensory Garden Project from the S.106 fund also as this source of money was exempt from the spending freeze.

Two other items were also proposed for resolution by the Neighbourhood Committee -

(1) The cost of the design work for the Old Quarry sensory garden be funded from S106 (not CIL) up to a maximum of £4k and the design work for Stoke Lodge sensory garden be funded from S106 up to a maximum of £4k;

(2) Maximum spend on Old Quarry Sensory Garden Project and Stoke Lodge Sensory Garden, funded from S106, be £10k each;

On being put to the vote the Neighbourhood Committee voted unanimously in favour of the proposals as set out above.

A vote was then taken on all three projects as recommended by the Environment Working Group, Councillor Liz Radford did not take part in the vote in respect of recommendation 1 due to a declaration of interest.

On being put to the vote the Neighbourhood Committee unanimously –

**Resolved –**

- 1. That the application by the Parish Church Westbury Park for kitchen works be approved with funding of £7,646,59 to be released from the Neighbourhood Partnership's S106 fund from the 99 Devonshire Road Project;**
- 2. That the funding source for the Old Quarry Sensory Garden Project Design, up to a maximum of £4k, be approved and be funded from the Neighbourhood Partnership's S106 fund;**
- 3. The Stoke Lodge Sensory Garden Project Design, up to a maximum of £4k, be approved and be funded from the Neighbourhood Partnership's S106 fund;**
- 4. The Old Quarry Sensory Garden Project installation works and the Stoke Lodge Sensory Garden Project installation works be approved and be funded from the Neighbourhood Partnerships S106 fund up to a maximum of £10k each;**
- 5. Resolutions 2, 3 & 4 to be funded from the remaining S106 funds from the Hiatt Baker project, The Former Dairy Crest Depot Project and the 21 North View Project.**

### **Tree report**

Tree report and verbal update was noted.

Proposal for Neighbourhood Committee to endorse a total £9,145 for spend on replacement trees as set out in the report 25 plus 6 trees) from the general budget if and when money became available.

On being put to the vote the Neighbourhood Committee unanimously -

**Resolved - to endorse a total £9,145 for spend on replacement trees as set out in the report 25 plus 6 trees) from the general budget subject to the spending freeze and that money would not be released until this had been resolved.**

### Budget freeze

At this point of the meeting the Neighbourhood Partnership invited Councillor Asher Craig Cabinet Member for Neighbourhoods to speak about the current spending freeze.

The following points provide a summary of the discussion and points raised –

1. Bristol City Council needed to make a further reduction of £27.5m in the financial year 2016/17 due to an unforeseen deficit;
2. The spending freeze would only affect revenue spending, not capital;
3. As a result of this all non-essential Council spending would be frozen excluding S.106 money and possibly CIL money;
4. Current spending on NP's amounted to £1.1m per annum with 80% of the cost related to staffing;
5. Anticipated that in the future NP's would save between 25% and 75% of costs with a 'bottom up' approach to governance;
6. NP's in the future would not be 'one size fits all' but would reflect the wishes of each respective local community;
7. A Steering Group would meet in the near future to consider all options;
8. Parks budget to be reduced and noted that Head of Parks position not filled and now unlikely to be due to recruitment freeze;
9. The Council's budget would be set at its meeting on 21 February, 2017;
10. An event would be held in January/February to consider future options with all NP's and wider community organisations invited to take part and share ideas to reorganise how to deliver future NP schemes and projects.

Members expressed concern about how this would affect the ongoing work of the NP and the impact on the local community particularly as it had a good record of achieving its objectives when funding was available. For applications approved today it was important to have suitable wording so that applicants clearly understood the implications of the spending freeze even if their projects had been approved.

### **(b) Transport**

The Neighbourhood Partnership/Committee noted the report and the decisions that were required to be taken.

The Transport Working Group Chairman had received an update from the Programme Manager, Strategic City Transport, on progress with the CPNN Traffic Mitigation Proposals which was as follows -

“The A4018 Corridor Study was originally forecast to be complete by end of November 2016 but will now be completed in February 2017.

The data collection went well and the base model (representation of the current situation) is complete and verified. Several scenarios will now be run through the model to assess the impact of development at CPNN, and the implementation of the proposed measures on the A4018 to mitigate the impact. Nearer the completion of the study I will be arranging a meeting with

Councillors and community representatives to present the model, alongside the report on the scenario testing.”

The Partnership noted that on street parking by students at Bristol University had made some progress with all students being asked not to bring cars to Bristol after the Christmas break to help alleviate the parking issues in the NP area. It was noted that other universities eg Reading had formally enforced no parking of its student population on residential streets. This option would be pursued with Bristol University.

After further consideration the Neighbourhood Partnership considered the recommendations in the report and agreed as follows -

### **Neighbourhood Partnership**

- 1. That the continuing lack of progress with publishing the results of the traffic survey that was a prelude to the possible removal of the remaining section of bus lane on the approach to the White Tree roundabout, or to justify its retention, be noted;**
- 2. To note that the Neighbourhood Partnership currently had a balance of £11,026 in its devolved Minor Traffic Schemes budget;**
- 3. That the progress of the Minor Traffic Schemes and Minor Works Projects previously sanctioned by the Neighbourhood Partnership be noted;**
- 4. To note that currently there were requests to fund 21 Minor Traffic Schemes across the Neighbourhood Partnership, including the provision of seven new Zebra Crossings.**

### **Neighbourhood Committee**

**Resolved - that the allocation of £10k from the NP’s devolved budget to cover work to tighten-up the junction at Bell Barn Road/Shirehampton Road by way of new pavement provision and pavement build outs etc, be approved, subject to it being noted that due to the current revenue spending freeze, the Neighbourhood Partnership would not be in a position to proceed with the works until advised otherwise.**

#### **(c) Older people**

The report was noted including adoption of a new constitution.

#### **(d) Communication**

The report was noted.

#### **(e) Governance**

No report this time.

### **8. Neighbourhood Coordinator's report (agenda item no. 8)**

The Partnership considered a report of the Neighbourhood Co-ordinator updating on various issues.

**Resolved – that**

- 1. The date of the next forums be noted;**
- 2. The current budget of the NP be noted;**
- 3. The meeting schedule and proposed dates be noted and the Neighbourhood Co-ordinator be notified of changes in due course;**
- 4. The updates on the NP's devolved budgets and the update on non-devolved S106 funding allocated to the NP area be noted;**
- 5. The BCC Corporate Strategy 2017-22, the potential cuts to NP funding and the review of the NP structure be noted;**
- 6. The description of the upcoming Clean Streets Campaign be noted and that the NP Environmental Working Group progress involvement in the campaign.**

**9. Any other business (agenda item no. )**

- (1) W-o-T library to respond to budget cuts, information could be shared if others found it helpful;
- (2) Fencing of Stoke Lodge Parkland/Playing Fields planning application not yet delegated to a Development Control Committee, important for those who wish to, to send in written objections to the proposal.

**Date of the Next Meeting:** 7.00 pm, Monday, 6 March 2017, Stoke Bishop Primary School, Cedar Park, Stoke Bishop, Bristol

Meeting ended at 9.40 pm

**CHAIR** \_\_\_\_\_







**Henleaze, Stoke Bishop and Westbury on Trym  
NEIGHBOURHOOD PARTNERSHIP  
Monday 6<sup>th</sup> March 2017**

**Report of:** Andrew McGrath – Communities & Neighbourhoods

**Title:** Well Being Report

**Contact Telephone Number:** 0117 9036436

- RECOMMENDATIONS:**
- The NP to note the Well Being allocations up to the budget suspension
  - The NP to discuss and agree the Transformers Fund recommendations as set out in Table 1

**1. Well Being Funding 2016/17**

The Well Being panel met on Monday 16<sup>th</sup> January 2017. Its recommendations are set out in table 1 below.

This was the third panel meeting of the 206/17 financial year.

Well Being funds available at the start of the year:	<b>£30,000</b>
At the June 2016 NP meeting the NP agreed funding of:	<b>£7,316.24</b>
At the September 2016 NP meeting the NP agreed funding of:	<b>£3,500.00</b>
No decisions made at the December NP meeting	<b>£0</b>
The following amount unspent from this budget in 2016/17:	<b><u>£19,183.76</u></b>

## 2. Transformers fund recommendations

The NP is reminded that this fund has been made available from the Avon and Somerset Police. The fund is £5,000 for this NP (and all other NPs) and the decision can be made by all NP reps.

In addition to the Well Being Small Grants criteria the following additional criteria must be adhered to:

- Applicant should be working with identified group of young people
- Applicant should identify a priority from the relevant Neighbourhood Partnership Plan Outcomes should benefit young people in their local Neighbourhood Partnership Area
- Where possible outcomes should benefit youth provision
- That projects should be celebrated/showcased as part of other NP events, for example at NP led community events/as part of the NP meeting/other celebratory activities
- The Avon and Somerset Police Community Trust want to see copies of all monitoring information after projects have been delivered.

The following recommendations have been made:

**Table 1**

<b>Name</b>	<b>What they do</b>	<b>What is application for?</b>	<b>How much Requested £</b>	<b>Discussion and Recommendation</b>
<b>Bristol Noise</b>	Christian day of action and fun	Event in Sea Mills	<b>£500</b>	<b>Recommendation: £500</b>
<b>43<sup>rd</sup> Bristol Scouts</b>	Scout group	Flooring for new scout hut	<b>£3,000</b>	The Scouts need to indicate how they will report on the expenditure of this fund as the original request is not likely to have been completed by September 2017  <b>Recommendation: £1,610</b>
<b>Golden Hill</b>	Amateur sports provision for the community	Sports equipment	<b>£2,091.57</b>	<b>Recommendation: £1,610</b>
<b>Sea Mills Girls and Boys Club</b>	Youth club for Sea Mills Youths	Arts practitioner and equipment	<b>£1,280</b>	<b>Recommendation: £1,280</b>

### **3. Public Sector Equalities Duty**

Before making a decision, section 149 Equality Act 2010 requires the Neighbourhood Partnership to consider the need to promote equality for persons with the following “relevant protected characteristics”: **age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation**. The Neighbourhood Partnership must, therefore, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation
- Advance equality of opportunity between different groups who share a relevant protected characteristic and those who do not share it.
- Foster good relations between different groups who share a relevant protected characteristic and those who do not share it.

*The duty to have due regard to the need to eliminate discrimination in the area of employment, also covers marriage and civil partnership*

**Insert a note below on how the public sector equality duty is relevant to the proposals and how the duty has been taken into account in developing the proposals.**

This funding is to be spent on young people’s activities. The wellbeing small grants application form requires applicants to think about the wider equalities duties and projects will be assessed on this.



## MY NEIGHBOURHOOD



### Stoke Bishop, Westbury on Trym & Henleaze NEIGHBOURHOOD PARTNERSHIP Monday 6<sup>th</sup> March 2017

**Report of:** Andrew McGrath – Communities & Neighbourhoods

**Title:** NP Co-ordinator **Telephone Number:** 0117 9036436

#### **RECOMMENDATIONS. The NP is asked:**

1. To note the three recent forums
2. To note the current budget of the NP
3. To note the meeting schedule and to discuss if it wishes to continue with these proposed dates
4. To note the updates on this NP's devolved budgets and to note the update on non-devolved S106 funding allocated to this NP area
5. To note the request to fund the gate project at Canford Park and to agree to either fund the project or defer to the Environment Working Group for a recommendation
6. To note the reference to the consultation on the new Targeted Youth Service contract

#### 1. Forum Updates

Forums have recently been held in each of the 3 'old' wards. For full details and notes go to:

**<http://www.activenp.co.uk/>**

The Neighbourhood Partnership needs to decide if it wishes to continue holding forums following the demise of NPs.

#### 2. Current financial situation

The NP has had three meetings this financial year. The NP budget was frozen prior to the December NP meeting therefore preventing any financial decision being made with the NP's general budget. However, (despite various conflicting statements from BCC) CIL and S106 decisions can still be made.



NP3 Budget details devolved funds 2016/17	brought fwd from 2015/16	new budget / allocation 2016/17	Total for 2016/17	committed spend at NP mtg 13.06.16	Committed spend at NP mtg 26.09.16	Committed spend at NP mtg 05.12.16	balance remaining in 2016/17	Notes
<b>a. Well being</b>	22,114	26,620	48,734	7,316	3,500	0	37,918	Budget suspended
<b>b. other costs incurred in 2015/16</b>	-3,380	3,380	0	0	0	0	0	
<b>c. Clean &amp; green</b>	1,500	1,500	3,000	1,500	0	0	1,500	
<b>sub total</b>	<b>20,234</b>	<b>31,500</b>	<b>51,734</b>	<b>8,816</b>	<b>3,500</b>		<b>39,418</b>	
<b>d. Minor traffic schemes</b>	30,312	25,714	56,026	18,000	27,000	0	11,026	Budget suspended
<b>e. Narrow estates funding</b>	15,726	4,029	19,755	0	0	0	19,755	
<b>sub total</b>	<b>66,272</b>	<b>61,243</b>	<b>127,515</b>	<b>26,816</b>	<b>30,500</b>		<b>70,199</b>	
<b>CIL</b>	25,351.77	19,850.61	45,202.38	7,000	3,150*	0	38,202.38	*Rescinded at Dec NP meeting
<b>S106</b>	31,495.14	10,285.69 <sup>1</sup>	41,780.83		4,745**	35,646.59**	1,389.24	**3 decisions: 2 sensory Gardens @ £14k each and Westbury Church
<b>TOTAL</b>	<b>56,846.91</b>	<b>30,136.30</b>	<b>86,983.21</b>	<b>7,000</b>	<b>4,745</b>	<b>35,646.59</b>	<b>39,591.62</b>	



**3. Future meeting dates.** The NP is asked to note that there is a schedule of meetings in place for the next quarter. With the NP process ending on 31<sup>st</sup> March, the NP is asked to decide if it wishes to retain these dates. If so, which ones?

	<b>Cycle 1 2017/18</b>
<b>NP</b>	Monday 12 <sup>th</sup> June Venue tbc 7.00pm
<b>NP Pre meeting</b>	Monday 5 <sup>th</sup> June Venue tbc 6pm
<b>Deadline for submission of reports/papers to the NP</b>	Thursday 25 <sup>th</sup> May
	↕
Henleaze Forum	Wednesday 10 <sup>th</sup> May Venue tbc Combined forum (rep elections)
WoT Forum	
SB Forum	Tuesday 9 <sup>th</sup> May Venue tbc (rep elections)
Communications Working Group	Tuesday 18 <sup>th</sup> April Westbury Library 5.00pm
Transport Working Group	Monday 17 <sup>th</sup> April Venue tbc 7.00pm
Environment Working Group	Thursday 27 <sup>th</sup> April Venue tbc 2.00pm
Working Group for Older People	Wednesday 12 <sup>th</sup> April Venue tbc 10.00am



## 4. Devolved Services Update

### 4.1 Community Infrastructure Levy

#### Stoke Bishop, Westbury-on-Trym & Henleaze Neighbourhood Partnership

#### CIL monies held - 31 December 2016

Monies to be spent on measures to support the development of the Neighbourhood Partnership's area, by funding:

a) the provision, improvement, replacement, operation or maintenance of infrastructure; or

b) anything else that is concerned with addressing the demands that development places on an area

Date Received	Application	Site Address	Amount
12/08/13	13/00725	7 Church Avenue, Stoke Bishop	£2,163.00
28/08/13	12/05184	Reynolds Garage, 43 Church Rd, Westbury-on-Trym	£1,323.00
06/12/13	12/05218	2 Trymwood Parade, Stoke Bishop	£5,184.00
23/04/14	13/04155	Old Sneed Park Cottage, Mariners Drive, Sneyd Park	£2,443.35
23/01/15	13/01967	Winford Court, Downs Park West, Henleaze	£52.50
22/04/15	14/01347	Henleaze Terrace / Eastfield Road, Henleaze (1)	£5,219.18
08/06/15	14/00309	Land to rear of 21 to 31 Avon Way, Sneyd Park	£322.17
09/06/15	13/05335	Redwood, Stoke Park Road South, Sneyd Park (1)	£1,423.11
03/07/15	12/00803	Land to rear of 86 and 88 Henleaze Road, Henleaze	£2,247.00
06/08/15	14/01347	Henleaze Terrace / Eastfield Road, Henleaze (2)	£5,219.18
06/08/15	13/02002	Former Dairy Crest Depot, Parys Lane, Stoke Bishop	£1,055.39
02/09/15	13/01230	6 Russell Grove, Henleaze	£903.00
16/10/15	13/05335	Redwood, Stoke Park Road South, Sneyd Park (2)	£1,423.11
04/02/16	14/01347	Henleaze Terrace / Eastfield Road, Henleaze (3)	£7,828.78
08/04/16	13/05335	Redwood, Stoke Park Road South, Sneyd Park (3)	£2,134.67
11/04/16	15/04301	46 Tuffley Road, Westbury-on-Trym	£714.38
03/05/16	15/04312	69 High Street, Westbury-on-Trym	£3,132.59
29/06/16	13/05335	Redwood, Stoke Park Road South, Sneyd Park (4)	£2,134.67
18/08/16	14/01347	Henleaze Terrace / Eastfield Road, Henleaze (4)	£7,828.78
18/10/16	13/04796	35 Passage Road, Westbury-on-Trym (1 and 2)	£3,905.52
		<b>Total</b>	<b>£56,657.38</b>

#### All CIL decisions made by this NP:

June 2016: CIL = £6,000 Trees (precise amount to be determined); CIL = £1,000 Daffodils around playgrounds

March 2016: CIL = £3986 Play equipment Stoke Lodge; CIL = £5,000 PROWS

June 2015: CIL £500 – Trees on Kewstoke Rd residents

March 2015: CIL - £1,696 for street lights

## 4.2 S106 update

Stoke Bishop, Westbury on Trym & Henleaze Neighbourhood Partnership				
Devolved Section 106 monies held as at 31 <sup>st</sup> December 2016				
Permission / Site / S106 Code/contact officer	Current Contribution Value (on officer's account)	Actual Current funding available	Date to be Spent / Committed by	Purpose of Contribution
<b>Parks</b>				
11/02870 / 3 Stoke Hill, Stoke Bishop / ZCD...A35 Richard Ennion (Horticultural Services Manager)	<b>£129.94</b>	<b>Remaining: £129.94</b>  £2,200 committed Sept 2014 (trees)	No Limit	The provision of off-site tree planting within one mile of 3 Stoke Hill
13/02002 / Former Dairy Crest Depot, 49 Parrys Lane, Stoke Bishop / ...SC26 Richard Fletcher (Parks Operations Manager)	<b>£10,285.69</b>	<b>£0</b>  £10,285.69 Committed Dec 2016 (2 sensory gardens)	No limit	The provision of improvements to Parks and Open Spaces within one mile of 49 Parrys Lane
10/02834 / 13 to 21 North View, Henleaze / ZCD...A32  Richard Fletcher (Parks Operations Manager)	<b>£4,709.79</b>  Original amount: <b>£6084.79</b>	<b>Remaining - £840.16</b>  £3,869.63 committed Dec 2016 (2 sensory gardens)  £1,375 committed December 2014 (Durdham Down Trees)	No Limit	The provision of improvements to Parks and Open Spaces within one mile of North View
12/01954 / Hiatt Baker Hall, Parry's Lane, Stoke Bishop / ZCD...A82	<b>£28,023.35</b>  <b>(Original allocation: £117,040.67)</b>	<b>Remaining - £0</b>  £13,844 committed Dec 2016 (2 sensory gardens)  £36,336.90 committed Dec 2016	No Limit	The provision of improvements and / or maintenance of informal green space, natural green space and active sports space (fixed or

Richard Fletcher (Parks Operations Manager)		2014 (SL car park) £13,741.05 committed March 2014 (Canford loos)  £29,000 committed March 2014 (O. Quarry Park)  £8,177.04 committed September 2014 (FOSPNR path project)  £1,196 committed December 2014 (street Trees - £825)  £10,000 committed at the September 2015 NP meeting (tree sculpture)  £4,745 committed at September 2016 NP meeting (Stoke Lodge Sensory Garden)		seasonal) within one mile of Hiatt Baker Hall ( <b>NOTE: - this contribution cannot be spent on a children's playground</b> )
04/03385 / 25 Shipley Road, Westbury-on- Trym / ZCD...768 Gareth Vaughan- Williams (Highways Manager)	<b>£5,164.13</b>	<b>Remaining - £5,164.13</b>	No Limit	The provision of improvements and maintenance of Public Right of Way 560
11/01178 / 99 Devonshire Road, Henleaze / ...SB82 John Bos (Community Buildings Officer)	<b>£7,646.59</b>	<b>Remaining: £0</b>  £	No Limit	The provision, improvement and/or maintenance of community facilities within one mile of 99 Devonshire Road, or within Henleaze Ward

**4.3 Highways.** Please see Transport Working Group report

**4.4 Well Being.** Please see separate report

#### **4.5 Non-devolved S106 as of 31<sup>st</sup> December 2016**

These S106 contributions are generated within the NP, but are not necessarily to be spent in these wards.

<b>Non Devolved S106 contributions held at 31<sup>st</sup> December 2016</b>							
<b>Permission / Site / S106 Code</b>	<b>Ward</b>	<b>Neighbourhood Partnership</b>	<b>Dept with spending responsibility</b>	<b>Contact Officer</b>	<b>Current Contribution Value</b>	<b>Date to be Spent / Committed by</b>	<b>Purpose of Contribution / Comments</b>
13/02002 / Former Dairy Crest Depot, 49 Parys Lane, Stoke Bishop / ...SC26	Stoke Bishop	Stoke Bishop/ Westbury-on-Trym / Henleaze	Neighbourhoods	Richard Fletcher (Parks Operations Manager)	£1,870.13	No Limit	Improvements to destination parks (i.e. the Downs / Blaise Estate / Oldbury Court Estate / Ashton Court Estate / Hengrove Play Park)
09/05111 / Bristol Zoo Temporary Car Park, Ladies Mile, Clifton / ZCD...905	Stoke Bishop	Stoke Bishop/ Westbury-on-Trym / Henleaze	Place	Alistair Cox (Strategic Transport Service Manager)	£3,051.54	No Limit	Towards the costs of monitoring the performance of the Travel Plans, all Surveys and the use of the Park and Ride Scheme
13/01140 / Bristol Zoo Temporary Car Park, Ladies Mile, Clifton / ...SB54	Stoke Bishop	Stoke Bishop/ Westbury-on-Trym / Henleaze	Place	Alistair Cox (Strategic Transport Service Manager)	£1,007.13	No Limit	Towards the costs of monitoring the performance of the Travel Plans, all Surveys and the use of the Park and Ride Scheme
06/04018 / 144 Falcondale Road, Westbury-on-Trym / ZCD... 492	Westbury-on-Trym & Henleaze	Stoke Bishop/ Westbury-on-Trym / Henleaze	Place	Alistair Cox (Strategic Transport Service Manager)	£2,088.94	No Limit	Car Club Contribution
07/01464 / 34 to 38 Fallodon Way, Henleaze / ZCD...A25	W-o-T & Henleaze	Stoke Bishop/Westbury-on-Trym / Henleaze	Neighbourhoods	Richard Fletcher (Parks Operations Manager)	£2,211.54	No Limit	The provision and/or improvement of citywide sports pitches

## **5. Budget freeze - Parks**

You were recently sent information regarding the budget freeze in Parks. Due to the severe financial problems of BCC, It is proposed that only those projects fully funded by S106, CIL or other forms of external funding such as charitable trusts will be included in the 2017/18 parks play and access programmes. This has significantly affected the Parks and Green Space Delivery Programme 2017/18 that had been prepared earlier this year based on NP priorities.

One piece of work that the NP (and other interested local groups) was expecting to proceed is the new gate (Rose Garden entrance) at Canford Park. This has been suspended as part of the budget freeze.

Officers in Parks have asked if the NP is willing to fund the work from its S106/ or CIL funds. This will ensure the job gets done.

The costings supplied by BCC Landscaped management are as follows:

- Take out existing gate and take to a local recycling centre
- To the exposed opening supply and install 1no 2.10m wide x 1.80m high double leaf gate
- Frame 5no 40 x 12mm flat horizontals ,and infilled with 20mm solid bar verticals spaced at 120mm centres .Every other vertical to have finial at top
- Bottom 600mm to have 16mm round dog bar in-between each vertical
- Frame to be curved at top to suit existing gate taken down
- Gate comes complete with slip bolt holed for padlock supplied by others and drop bolt to each leaf
- Gates to be fixed to stone piers at either side
- Finish Galvanised BS EN ISO 1461 and PPC Coated Black Ral 9005
- Clear all further arisings upon completion.

**Budget costs: £3300.00**

**5.1** The NP committee is **asked to either agree to allocate £3,300** or to **defer a decision** to the Environment Working Group to discuss in more detail.

A picture of the proposed gateway has been requested and will be distributed a.s.a.p.

## **6. Future Targeted Youth Service - consultation**

Reps were recently sent a copy of the presentation regarding the consultation for the **Draft Commissioning Plan for future Targeted Youth Services.**

You are reminded that the consultation on this new service contract is now open for formal consultation until 27th April 2017. This draft plan is aimed at potential providers and organisations but may be of interest.

The document, along with other related documents are available on the Bristol City Council website (please see Related Documents section at the bottom of the webpage): <https://bristol.citizenspace.com/people/targeted-youth-services-commissioning-plan/>

**Stoke Bishop, Westbury-on-Trym & Henleaze  
Neighbourhood Partnership**

**Title:** Environment Working Group (12<sup>th</sup> January 2017)

**Report of:** Environment Working Group and Tree Report

**Contact details:** 9036436 [andrew.mcgrath@bristol.gov.uk](mailto:andrew.mcgrath@bristol.gov.uk)

**Recommendations:**

1. To **note** the details of the Environment Working Group meeting
2. The **Neighbourhood Committee is requested to agree to fund £8555 (amended amount)** to fund the planting of trees as detailed in 4.3 and in the tree report below
3. The **Neighbourhood Committee is requested to agree to fund £2,420** to undertake the work detailed in the request in 5.2 below. The funding is to be released from the NP's CIL fund.

**Present:** Alan Preece (Chair), Helen Furber, Stephanie French, Sheila Preece, Val Bishop, Gill Brown, David Mayer, Andrew McGrath, Alan Aburrow

**Apologies:** Roger Gamlin, Sue Mayer, Hilary Long, Clare Milne, Ella Davies, Gary Brentnall, Mildred Miller, Geoff Gollop

Meeting Chaired by Alan Preece –

**1. Matters arising from notes of 27<sup>th</sup> October 2016 meeting:**

1. £7,646.59 S106 agreed for work on Westbury Church Hall.
  2. Sensory Garden projects to be funded at £14k each project (£4k design, £10k works).
- 8.5** (from July meeting) Overhanging growth. It is important that incidences are reported on line - <https://www.bristol.gov.uk/streets-travel/trees-hedges-and-grass>

**4.1** Sea Mills Rec. Ella sent the following information for this meeting: *Lucy and Ella met with Holly Paton, the new Tree Officer for One Tree Per Child Bristol just after the last environment meeting. She surveyed the proposed orchard area and has plotted 10 small trees on a planting map- 6 apple and 4 pear in a rough triangle shape to ensure space for growth and mowing. The next stage of the process is a community consultation which Holly will oversee. Lucy is keen to get the local primary school involved as much as possible.*

**2. Sensory Gardens.** Whilst funding has been secured, the problem of officer time remains a problem. All S106 spend has to have an officer attached as project manager. Time and officer resource is very stretched. **Afternote:** Gary is able to act as project manager for the two sensory garden projects but will only be able to do so after March 2017.

2.1 Where possible, volunteers from the working group (or elsewhere) could be utilised to undertake some of the work

2.2 The initial design of Stoke Lodge Sensory Garden emphasises the need for it to be low maintenance and accessible for disabled users.

**3.0 Future of this working group.** The NPs, as they currently stand, are ending. Virtually all the funding for the NP budgets and staffing are being cut.

3.1 Not all staff will go at once, and there will be some support given to help NPs develop alternative new models. What funds are allocated to the future are likely to be concentrated in more deprived parts of the city, as per the Mayor's election manifesto pledges.

3.2 There has been no final decision taken on how CIL will be distributed. It is possible that local influence will remain in some form. S106 usually has to be spent in the locality from which it was generated. Again, there has been no decision as to whether its allocation will be open to local influence via some form of local influencing arrangements.

3.3 The working group has agreed to put the date of the next meeting in the diary and await developments.

**4. Trees.** Stephanie remains hopeful that the trees agreed for planting this season will be planted. A keen watch will be kept on the proposed sites. Andrew reiterated that he has been told they will definitely be planted

4.1 5 trees are being removed from Roman Way due to disease. 6 trees need replacing on Northumbria Drive. Councillors agreed these should be replaced.

4.2 Stephanie informed the meeting of a planning application (16/06917/F) at 62 Falcondale Road. This is a back garden development. 19 trees have already been removed. It has been accepted that replacements will need to be provided but the concern is that there is a request to replace some of the trees with hedges. This may set an unfortunate precedent. It must be objected to. The concern is that privets are classed as trees. This could mean a major loss of tree canopy in the long run.

4.3 At the last NP, a request from the NP's Tree Champion for £9,145 for 31 trees was granted from the NP's general fund. It was granted in the knowledge that the NP's general fund had just been frozen as part of the BCC-wide budget crisis. It was agreed that the money would be paid for the trees if and when the budget became unfrozen. It is now clear that this isn't going to happen. The NP's budget will not be returned. Therefore, the request has been formally re-submitted (with an alteration to the amount, see the Tree Report below) to the NP for it to pay for the request out of the NP's CIL fund (which remains unfrozen).

## 5. Other identified issues and Any Other Business

5.1 **Sea Mills Recreation Ground.** Ella has put together a list of potential improvements to the Rec. These included improvements to the pathways. Unfortunately it is unlikely that the cost of upgrading/replacing the pathway round the rec is feasible due to the budget freeze and the likely cost of the work (£40k+). It is acknowledged that the current path, whilst not in great condition, is serviceable.

5.2 The request is to replace the current dog bin with a combined dog/general waste bin and install a standard bench. The cost for these two items has been quoted at **£2,420**. **The NP is requested to agree the funding of these items from its CIL budget.**

5.3. **Canford Park.** Hilary Long provided a written update for the meeting.

5.4 A replacement gate is being provided for the entrance to the rose garden. It will be lightweight and accessible for all users. BCC Parks are managing this small project

5.5 The Lawn Tennis Association is now looking to hold county competition matches on the Canford courts. There is some concern that the University may be looking to take over the management of the courts in partnership with the LTA. The concern then would be that they become closed to casual users and that they would become 'overspill' courts for Coombe Dingle Sports Centre

5.6 **Afternote:** A meeting was held between members of WotSoc, the NP and reps from the Lawn Tennis Association (LTA) in early February. Whilst some of the concerns seem to have been put to rest (e.g. floodlights not being installed), there are a number of on-going discussions regarding how the facilities will be upgraded and managed. Fortunately, we have reps and councillors on the case. The LTA seems willing to be open about its ideas. Progress to be reported as it emerges

5.7 Due to the budget freeze, only emergency and maintenance work will be carried out in parks until a new funding regime for parks management is drawn up. BCC is looking at ways to manage its park stock in a 'budget neutral' manner (which means at no/minimal cost to the council) but hasn't yet come up with a model to enable this to happen. A watching brief will be kept.

5.8 **Afternote:** As of 7<sup>th</sup> February 2017, all play and access projects are on hold indefinitely as all money will now be invested to make parks as financially stable as possible. Only projects with external funding (including S106 and CIL) will be undertaken.

5.9 Alan A wanted it noted that the Transport Working Group may come to this group to seek CIL funding for Highways projects. There isn't a list of requests at present but Alan P is keen for the EWG to be supportive of this in principle. This was agreed by the meeting

6.0 **Date of next meeting:** 2.00pm 27<sup>th</sup> April 2017 (date and venue to be confirmed)



## Tree Report to NP3 March 6<sup>th</sup> 2017

### 1) Tree Budget 2017/2018 from CIL funds please

At the December meeting of the NP a Tree Budget of £9145 for the 2017/2018 season was agreed by the Committee.

This was to see 30 street trees and one Park tree planted across the Partnership area in Dingle Close(12), Sea Mills Square(2), West Broadway(2), Stoke Lodge Parkland(1), Grange Park(1), Barley Croft(5), Oakwood Road(2) and Northumbria Drive(4 was 6).

The NPs interest in these streets has stimulated interest in Northumbria Drive by residents, and it may well be that residents fund some of the trees in that streets themselves. The NP was going to fund 6 trees in Northumbria Drive where there are currently 8 tree sponsorship sites. A large campaign organised by a resident has collected money enough for 4 trees. I think we should stump up (sorry) the £1180 to fund the remaining 4 trees (previously we agreed 6) and congratulate the residents for coming forward like this.

I ask for the Committee to authorise the allocation of £8555 for the planting of 29 trees from CIL funds devolved to the Partnership for the 2017/2018 planting season.

2) At a Tree Forum meeting I attended on January 16<sup>th</sup> I was told by a BCC Tree Officer in attendance that we would get our 3 trees on the dual carriageway in Henleaze and the 5 along Church Road Sneyd Park as ordered/budgeted for early last year. But I take a lot to be convinced, and until I see either the trees in the ground, or the written order that went from BCC to Gristwood and Toms the contractor, I have to confess I remain unsure, what with all this turmoil. Andrew and Gary have reassured me that all is well in this regard. Maybe even I can update you on March 6<sup>th</sup> with evidence of tree planting - otherwise we have 3 weeks to go!

As to Westbury Road and its new tree sites and possible pits - well I just do not know what to say or write that would not get me into trouble again.

3) Many NP working groups have worked hard and achieved much under the umbrella of the Partnership and how they might continue is yet to be determined. My work as the Tree Champion has been under the aegis of the Environment Group of the Partnership. We'll know more soon as the wind down continues and local groups and societies discuss what to do. The Sneyd Park Residents' Association has its own Tree Warden to deal with matters trees - particularly planning - but I have to confess to having involved myself in matters trees in Sneyd Park, partly because there are so many there that residents and developers are keen to fell, and partly in an effort to get trees planted there. If those trees do get planted in Church Road that will be my Sneyd Park swan song, although I cannot swing sweetly if at all.

4) As NP3's representative I have attended both Committee meetings and Public Meetings of the Bristol Tree Forum (BTF). This organisation is pan - Bristol and will continue. One of my tasks with the BTF and also within the Partnership has been the monitoring of Planning Applications in our area which affect trees adversely. I have often been able to call on support from other members of the BTF Committee and our Councillors to support comments and views in our area because of this membership. The BTF and the Council want that work to continue. The Council says it wants Tree Champions in each area but at the moment I'm not sure why.

I think that the Council and the Bristol Tree Forum define "Tree Champion" differently. The Council just wants folk who go and plant trees (I've done that) and then monitor the survival of the whips for the One Tree Per Child project.

The BTF has used Tree Champions to agitate for tree planting and to monitor planning applications and then notify Tree Officers, and Councillors and environmentally minded

residents, of developers and residents flaunting the rules. They also endeavour to influence the Council to be more Tree friendly.

Neighbourhood Partnerships have used Tree Champions to monitor planning applications and to organise the NPs applications for the planting of Street Tree replacements and in green spaces.

So these are very different roles.

5) I have spoken to the University of Bristol person again about the fate of the UoB 2<sup>nd</sup> phase street tree planting across Bristol in new sites. He said that their plans were still evolving, and some planting of moderate sized trees in significant sites outside the University "space" might still happen. But I am not spending any more of my or your time and energy on this. I'll keep my ear to the ground and respond if contacted.

6) I mentioned to a senior BCC Tree Officer our disquiet about hedging slipping in to landscape plans as mitigation for canopy loss when the BTRS (Bristol Tree Replacement Standard) was being applied as a planning condition. She had not heard of this and seemed equally dismayed. It is a shame that in BCC there appears to be little communication between two departments which should be so intimately associated - Trees and Planning. A recent re-organisation may overcome this - but there have been Tree Officers working within Planning for years regardless of who was whose line manager. She asked me to e mail her the two planning numbers we are bothered about - 16/03833 (\*see below) and 16/06917. I have done that - with some trepidation bearing in mind what happened last time I emailed a BCC Tree Officer at their personal request. This time no one else got copied in. I'll let you know what she says. I know that Liz Radford is particularly interested in this issue and wants to be involved in getting it sorted with some kind of a policy. Liz can prosecute that with Council Officers and I am working to get the Tree Forum to develop a "view" on it that could become perhaps a support for any new BCC Policy or an amendment to BTRS. Even if my role in NP3 disappears I shall pursue this with the Tree Forum for a while, or try to make sure it is carried forward on the Agenda.

7) I found out more about the Bishop's Knoll Tree Walk with a guided tour for the BTF on February 4<sup>th</sup>. The Woodland Trust is going to prepare a map for visitors showing the seriously splendid trees - some very special in Bristol and the UK. Meanwhile I have mentioned it at the recent Forum meetings to encourage folk to visit this superb site on our doorstep.

8) I have reported to you the loss very soon of 6 trees on Northumbria Drive. Our Tree Officer met some residents there in January. The NP did add replacements for those 6 trees to its budgeted list at the last NP and if the money gets released then we should see those planted in 2017/2018. Some residents at Northumbria Drive have also stepped forward and according to our geographical Tree Officer Phil Burton have agreed to sponsor the other two already empty tree sites on Northumbria Drive. So that would see 8 new trees on Northumbria Drive if all this comes to fruition. More recently a resident has organised a campaign to collect even more funds and if you refer back to Item 1 you should see the result of his efforts. Thank you Jon Ashby.

9) Similarly I reported to the Stoke Bishop Forum the imminent loss of 5 trees on Roman Way. This mass extinction is going to make a difference to the local scene, much as in Northumbria Drive, but it comes too late for any plans to be made to replace the trees with any NP funds, so it will be up to the residents I am afraid to do something or nothing.

10) The Notices that go on trees that are about to be felled will need changing when NPs disappear and the money is therefore gone. I am working with the Tree Forum on that task.

11) Some achievements of the Tree "Lobby"

Some large trees planted in our area at sites chosen by residents when BCC won the Barcham Tree Prize in Henleaze Park Drive, Stoke Road South, Parry's Lane/Stoke Lane junction.

So many Planning Application battles fought that I am weary and there are too many to recount, but:

A Yew tree on Henleaze Road has now got a TPO when a resident wanted to remove it to make way for scaffolding.

Norway Pines on Parry's Lane saved and Norway Pines on Church Road Sneyd Park saved

Fewer trees lost than might have been lost to development in Stoke Road South (Redwood)

University of Bristol "encouraged" to plant replacement trees on the Stoke Bishop Campus rather than in the centre of town when they felled a woodland to make way for new student accommodation at Hiatt Baker Hall.

A Scots Pine in Church Avenue Sneyd Park saved from threatened felling to make way for an extension.

Prevention of felling of TPO tree in Old Sneed Road - crown reduction instead.

A householder in Parry's Lane had Bristol Tree Replacement Standard (BTRS) retrospectively applied to his house rebuilding application and had to plant 7 replacement trees after clearing his back garden 6 months prior to his development application.

This case led to the Senior Planning Officer agreeing to enforce the BTRS retrospectively for one year prior to the development application. The rule was already in place prospectively for 5 years (to replace any tree subject to a planning determination) that fails or is removed. This was a major step and came about after involvement of the Bristol Tree Forum with the situation.

The above led to the application of the BTRS to a development site in Falcondale Road where it will be applied even though the trees were cleared before the development application submitted.

Trees planted in Waitrose's new car park - originally there were to be none.

Most of the trees in Stoke Lodge Parkland/Playing Field/Recreation Ground (choose your own descriptor) awarded Tree Protection Orders - phew!

Cedar of Lebanon that was lost on Stoke Lodge now an admired Tree Sculpture.

Street Trees replaced on Kewstoke Road, Briarwood Close and Old Sneed Avenue (resident's efforts using some NP3 funds). Hopefully new trees soon to be planted on Church Road and Henleaze Road.

A hedge planted around the Gas Cabin on Stoke Lodge that might help to screen it in the future if it ever grows.

Street Trees replaced in Cedar Park, Adult Learning Centre, Roman Way, Stoke Lane, Stoke Grove, Parry's Lane, Druid Hill, Westbury Road funded by s106 monies devolved to the NP.

New Cedar of Lebanon in Stoke Lodge parkland to replace an Ash felled close to the new Children's Playground

Many residents guided through the Tree Sponsorship process to buy their own trees on Council land e.g. Henleaze Avenue, The Crescent Henleaze, West Broadway, Harbury Road, Northumbria Drive.

12) And lastly there have been some failures too. Too many to list but maybe we should note these two:

a) The Appeal to the Planning Inspectorate lodged by Care Home developers following refusal of their application to build the Care Home on Southmead Police Station - thereby felling a huge and important in every way Wellingtonia - has been allowed (28.12.16). So Bristol loses the tree and the Care Home makes loadsa cash. They would not even move the building a few feet in a large site even though their Agent said they were "listening to the Community".

This Appeal was supposed to go to an informal hearing. If it did I certainly was not notified and I had submitted a statement. I was also not told of the outcome of the Appeal despite having submitted a statement - so so much for democracy! I found out about it purely by chance whilst reading the Minutes of a meeting of Development Committee B (I really must get out more).

b) A plan to re-tree Devonshire Road as our Green Capital project was thrown into chaos and then abandoned very late in the day when Highways, having initially been supportive, withdrew its support after 9 months work because the Environmental Access Standards could not be met. Tree pits were required because of the number of subsidy claims and there was not room in the narrow pavements for these tree pits. In the last few days the pavements have had some repairs.

## **Public Sector Equality Duty**

Before making a decision, section 149 Equality Act 2010 requires the Neighbourhood Partnership to consider the need to promote equality for persons with the following "relevant protected characteristics": **age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation**. The Neighbourhood Partnership must, therefore, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation
- Advance equality of opportunity between different groups who share a relevant protected characteristic and those who do not share it.
- Foster good relations between different groups who share a relevant protected characteristic and those who do not share it.

*The duty to have due regard to the need to eliminate discrimination in the area of employment, also covers marriage and civil partnership*

## Hedging or Trees as mitigation on development sites for loss of trees.

After years of work by the Tree Forum (Clive Stevens - now a Councillor) and Bristol Trees (then under the control of the Council Officer Richard Ennion) a Tree Replacement policy was developed and then enforced.

Under this policy, if trees are lost because of the development of a site, then they must be replaced, either on site or nearby. The “nearby” planting will thus be on public land. It is usually within 1 mile of the development site.

The on-site planting is made a condition of planning, and the planting on Council land is made part of an s106 agreement, and specifies Street Tree replacement (often an s106 says that the money must be spent on Parks and Green Spaces to mitigate other parts of development effects).

Planting on Council land as part of an s106 agreement is expensive - £765 per tree - so you can well understand that efforts will be made by developers to avoid such payments/obligations even though they make huge profits on their developments (usually).

The number of trees required is calculated by a formula related to the girth of the tree(s) to be lost. So felling a mighty oak or a London Plane is expensive - but so is the cost to the environment and to the visual amenity of the loss of the mature tree, so anything that makes developers think twice before felling trees is a good thing - and we get to have replacement mature trees in the future. Well done Bristol!

<u>Trunk Diameter of tree lost to development</u> <u>(cm measured at 1.5 m)</u>	<u>No of replacement Trees</u>
<15	0-1
15-19.9	1
20 - 29.9	2
30-39.9	3
40 - 49.9	4
50-59.9	5
60 - 69.9	6
70-79.9	7
80+	8

One way of avoiding the replacement obligation is to clear away trees that are not in Conservation Areas or not subject to a TPO before making the application to develop. But environmentally aware hawk eyed residents and activists spot this and report it, either to the Council directly via the planning portal or to their local NP reps or to the Tree Champion or all three, and on several occasions we have managed to enforce the BTRS when developers had thought they had slipped a fast one. The BTRS is now being enforced retrospectively if we can produce evidence that there used to be trees on the site. The aerial views on Google Earth mapping and on KnowYourPlace are proving invaluable in this respect.

Lately in BS9 we have seen attempts by developers to suggest that planting a hedge can be part of BTRS mitigation. I have discussed this with Councillors and the Environment Group and with the Bristol Tree Forum (BTF) and I intend to bring it to the BTF as a formal Agenda item so we can, if they agree, take it to the Planners at BCC and see what they say. I shall propose that BTRS is modified/amended to exclude hedging.

Our two recent examples were/are:

**16/03832 and 16/03833** I was told that when these application went before the Development Committee that there were suggestions that the planting of a privet hedge would be suitable mitigation for the loss of some of the trees. The species suggested on the website now to discharge the conditions states that 9 Ligustrum Lucidum will be planted. This is Privet by another name. It can grow into a small tree but on the RHS website it is suggested as suitable for **Low Maintenance Hedging & Screens** so make of that what you will. It certainly worries me.

**16/06917.** This one remains outstanding awaiting a decision. There was an earlier application to build two houses after the land was cleared, and this is one where the land was cleared before a development application was submitted in an effort I am sure to avoid the BTRS - but it was spotted by vigilant residents. This - the second application - has owned up to there having been trees on the site, and an accompanying arboricultural report states that 21 trees are required in mitigation for the loss. But that same report then goes on to state

“It is suggested that the remaining 11 trees should be of smaller hedging stock than the above ‘standard’ size and therefore a higher number of trees could be sourced (to a number and spacing appropriate to fill the allocated space) for a hedge planting scheme to be planted around the boundary of the site to replace the screening feature lost (shown as yellow on Plan 1 below). The species suggested would lend themselves to being managed as a low hedge (<2m) and maintained as such due to the close proximity of the new property adjacent to the boundary. They would replace the lost screening and provide year around interest together with good ecological value. Suggested species: Field Maple (Acer campestre), Holly (Ilex aquifolium), Hazel (Corylus avellana), Hawthorn (Crataegus monogyna), Yew (Taxus baccata).. “

**So the community is being offered a hedge instead of trees to mitigate for canopy loss.** I think this is appalling and a very dangerous precedent. I ask Councillors locally to object to this proposal and I'll bring this to the attention of the Bristol Tree Forum.

## **Stoke Bishop, Westbury-on-Trym & Henleaze Neighbourhood Partnership (NP3) 6 March 2017 Report from the Transport Working Group**

### **1. Introduction**

The Working Group's most recent quarterly Meeting was held on 17 January at Henleaze Library. Notes of the Meeting have been circulated to all attendees and can also be viewed on the NP's website ([www.activenp.co.uk](http://www.activenp.co.uk)).

Due to the uncertain future of NPs (and its Transport Working Group in particular), the Meeting on the 17 January is likely to have been the last held under the Council's current structure. The elected Mayor's latest budget proposals cut right to the heart of the 14 Neighbourhood Partnerships across the city and, in particular, the proposals include total withdrawal of the devolved £350k city-wide annual budget for Minor Traffic Schemes. This act alone brings into question the continued viability of our own NP's Transport Working Group.

For the record, we leave behind a legacy of approximately 29 minor traffic schemes/projects that were executed over the past seven years across Stoke Bishop, Westbury-on-Trym and Henleaze. All these schemes were funded through the NP's devolved budgets, at a total cost of £224,750 and are summarised in Attachment 1.

### **2. Greater Bristol Bus Network (GBBN)**

There has been no progress with the Area Manager (Highways) issuing his Report into the success, or otherwise, of the bus lane leading to the White Tree roundabout. Therefore, with the current (and reducing) level of Highways' resources, it is inevitable that no such Report will ever see the light of day.

### **3. Cribbs/Patchway New Neighbourhood (CPNN)**

BCC's Strategic Transport Programme Manager indicated that there would be no provisional traffic mitigation proposals for the A4018 to share with stakeholders until mid-February. At the time of writing, no date had been proposed for any Stakeholder Meeting, despite repeated requests for an update from the Strategic Transport Team Manager.

Whilst BCC Officers believe a Park & Ride facility would be a very important adjunct to the CPNN development, such a scheme is not currently included in the South Glos Plans for building some 8000 new homes in the area.

### **4. Devolved Budget for Minor Traffic Schemes**

To all intents and purposes, there is no longer a "Highways Budget" for the NP to allocate to any new minor traffic schemes, or minor works projects.

### **5. Minor Traffic Schemes**

Attachment 2 ("Open Highway Issues") includes details of all the schemes that are currently in progress (and should be completed), together with all those schemes that could, one day, be prioritised for funding from Highways' centrally-held budget. The Attachment also includes details of the 12 schemes, currently on hold, which could

eventually be centrally-funded as a result of the CPNN A4018 Traffic Mitigation Review (see Item 3, above).

## 5.1 Progress Update - Sanctioned Schemes

**(1) Sea Mills Station Parking Review (S131)** - This review was sanctioned by the Neighbourhood Committee at last June's NP and included addressing the parking issues previously raised in Hadrian Close and Roman Way (S121), Sea Mills Lane (S122A) and Branscombe Road. The first stage of the review was a local consultation that closed last November and 90 comments were received – mostly supportive of the outline proposals. Within Highways' resource constraints, there would be a few minor amendments before the scheme was passed to BCC's Legal Team to progress the Statutory Consultation for the requisite Traffic Regulation Order (TRO).

**(2) Westbury Parking Review (W136 etc)** - There were 117 responses to last year's Public Consultation and a Report, with final proposals, was issued last April. With few exceptions, residents who took the trouble to respond to the Public Consultation got what they requested. The majority of the proposed new restrictions are for "junction protection" and an attempt to reduce pavement parking – particularly near Westbury Academy. Any Objections can be raised during the Statutory Consultation, which is imminent. Estimated Scheme completion is within the current financial year but is totally dependent on the availability of BCC reducing resources.

**(3) Coldharbour Road Zebra Crossing (H125)** - This scheme is now being delivered as part of a larger "*Southmead Quietway*" scheme which is being project-managed by the *Cycling Ambition Fund* (CAF) Team. The revised scheme is currently "open" for a public consultation which closes on 8 March.

**(4) Brecon Road (H134)** - Various proposals are currently being pursued as a condition of the Planning Permission granted to St Ursula's E-ACT Academy for the expansion of its site. This includes parking restrictions and speed tables but the work is unlikely to be completed until Easter. A public consultation for three speed tables in Brecon Road is currently "open" and closes on 6 March.

**(5) Henleaze Parking Review (H141)** – A comprehensive Parking Review in Henleaze was reconfirmed by the Neighbourhood Committee at last June's NP, to be phased over two years, 2016-18. The review will include addressing parking issues previously raised in Wanscow Walk, Henley Grove, Henleaze Road, Etloe Road (H144), Westbury Park (H136), Fallodon Way (H148) and any "knock-on" issues as a result of revisions to existing nearby Residents' Parking Schemes which are currently being reviewed.

## 5.2 Progress Update - Sanctioned Minor Works Projects

Within the guidelines issued by the Area Manager (Highways), the following five projects have been classified as outside the constraints of the extant city-wide diktat of "one minor traffic scheme per year, per NP" but are being funded from the NP's devolved Minor Traffic Schemes budget:

**(1) Canford Lane Verge (W147)** - Work to install a new kerb and street bollards, to prevent vehicles over-running the grass verge near Merlin Close, was sanctioned by the Neighbourhood Committee at last June's NP and the work is now complete.

**(2) Exit from Tesco Site on Henleaze Road (H115)** - Funding for the installation of two pavement bollards and additional white lining was sanctioned by the Neighbourhood Committee at the NP Meeting in December 2015 and work is now complete.

**(3) Wellington Hill West Zebra Crossing (H137)** - Joint funding from NP3 and NP4 has facilitated the provision of high-viz LED halos on the Belisha Beacons (completed), plus anti-skid surfacing on the approaches to the crossing. However, scheduling the application of the anti-skid surfacing is subject to review - as a result of the 2016/17 road resurfacing programme in the area. In addition, there remains a possibility that the



crossing could be upgraded as part of the *Southmead Quietway* scheme proposed by the *Cycling Ambition Fund*.

**(4) Bell Barn Road Junction with Shirehampton Road (S134)** - During the last three years, five personal injury accidents have occurred at this junction. Also, there is no pavement adjacent to the corner outside *The Mill House* public house. Work to tighten-up the junction by way of pavement buildouts, at a cost of £10k, was sanctioned by the Neighbourhood Committee at last December's NP Meeting, for completion within the current Financial Year.

**(5) Westbury Hill Car Park (W148)** - Various requests have been received for improving parking arrangements within the car park. Parking Services have confirmed that, for legal reasons, they do not use ANPR (automatic number plate recognition) surveillance in their municipal car parks. Also, a request for the provision of two exit lanes has been rejected by Parking Services for Health and Safety considerations. However, the provision of some "Mother & Child" parking bays was completed last November, funded from the NP's Minor Signing & Lining budget.

### **5.3 Other Minor Traffic Schemes/Minor Works Projects**

**(1) Review of The Downs Parking Restrictions** - Highways' have yet to publicise any results from their review of the "unintended consequences" of the new parking restrictions introduced on The Downs 12 months ago. In particular, Highways will address complaints received about problems in Downleaze, Parry's Lane and Stoke Park Road.

**(2) Student Parking around the Stoke Bishop Campus (S133 & W146)** - Discussions with the University to address the growing problem of student parking around their Halls of Residence are progressing, albeit slowly. Local residents feel that the University have failed to honour the planning conditions attached to the original Planning Application for developing the Hyatt Baker Halls of Residence and this aspect is being investigated by BCC's Planning Enforcement Team.

**(3) Parry's Lane/Cross Elms Lane Junction (S130)** - There has been a history of vehicles failing to successfully negotiate the bend at this location. Following an Engineering Assessment, "bend warning" signs will be erected and targeted maintenance work will be undertaken in the next few months to improve the anti-camber characteristics of the bend and resurface the road. This work will be funded from the Highways' maintenance budget – not the NP's devolved Minor Traffic Schemes budget.

**(4) Chock Lane (W114A)** - Installation of three over-runnable chicanes was completed in July 2015, as part of a traffic-calming scheme. Highways have yet to report-back to residents on any additional practical works that could be considered. However, the assessment is being hampered by a lack of resources within the Highways' function.

**(5) Coombe Lane Junction with Canford Lane (W134)** - Although this issue has been "under review" for prioritisation for several years, a recent Planning Application (16/03833/F) has been granted to redevelop the site at 112 Coombe Lane. Planning conditions include pavement buildouts and a central pedestrian refuge at the junction. However, the final design will require approval by BCC's Transport Development Management Team before any site works commence.

### **6. Prioritisation of Future Minor Traffic Schemes**

Attachment 2 ("Open Highway Issues") includes details of a total of 21 issues that are currently classified as "On Hold" or "Under Review" and which could have qualified as schemes for prioritisation and delivery from the NP's devolved Minor Traffic Schemes budget.

However, with the anticipated demise of Neighbourhood Partnerships (at least with their current Council-supported structure) and the apparent lack of any devolved funds

for local allocation by the Wards in future, it is likely that the 21 issues detailed in Attachment 2 will be just a “wish list” going forward and will have to compete for funding from Highways’ centrally-held budget - if they are to be delivered at all.

## **7. Recommendations**

The **Neighbourhood Partnership** is requested to:

1. **Note** the complete lack of progress with publishing the results of the traffic survey that would be prelude to the possible removal of the remaining section of bus lane on the approach to the White Tree roundabout, or to justify its retention (Item 2, above).
2. **Note** that BCC’s Strategic Transport Programme Manager has failed to publish any proposals for mitigating the potential impact of additional traffic volumes on the A4018, arising from the Cribbs/Patchway New Neighbourhood (CPNN), before his mid-February deadline (Item 3, above).
3. **Note** progress with the Minor Traffic Schemes and Minor Works Projects previously sanctioned by the NP (Items 5.1, 5.2 and 5.3, above).
4. **Note** that currently there are requests to fund 21 Minor Traffic Schemes across the NP and it is anticipated that, in future, these schemes will have to compete for funding from Highways’ centrally-managed city-wide budget, if any are to be delivered at all (Item 6, above).

Alan Aburrow  
Chairman, Transport Working Group  
(16 February 2017)

**Significant Minor Traffic Schemes Completed 2010 – 2017**  
**Funded from NP3's Devolved Budgets**

<b>Stoke Bishop</b>		<b>£</b>
1	Additional parking restrictions around Sea Mills Lane/Shirehampton Road	5,000
2	Additional parking restrictions in Sneed Park (Downleaze and Rockleaze area)	7,500
3	Additional parking restrictions around Stoke Hill/Old Sneed Avenue	3,000
4	New Zebra Crossing on Shirehampton Road	30,000
5	Upgrade of mini-roundabout at Shirehampton Road/Parry's Lane junction	19,000
6	Parking Review around Sea Mills Station area (implementation to follow?)	10,000
<b>Westbury-on-Trym</b>		
1	Additional parking restrictions around Southfield Road and Albert Place	5,000
2	Review of traffic light sequencing on Falcondale Road	2,500
3	Upgrade to digital signalling communication for traffic lights on Falcondale Road	2,000
4	Feasibility Study for improvements at Passage Road/Greystoke Road junction	5,000
5	Additional crossing-point and pavement widening/realignment in Eastfield Road (near top Waters Lane)	13,000
6	Additional parking restrictions in Stoke Lane area	10,000
7	Installation of parking demarcation studs in Henbury Road	1,000
8	New traffic-calming measures in Chock Lane	12,500
9	New Zebra Crossing on Southmead Road	21,000
10	Additional "No Entry" signage at bottom of Channells Hill	2,000
11	Westbury-on-Trym Parking Review (implementation to follow?)	10,000
12	Installation of traffic bollards to protect grass verge on Westbury Road	1,000
13	New kerbing and traffic bollards to protect grass verge in Canford Lane (near Merlin Close)	8,000
14	"Mother & Child" bays marked-out in Westbury Hill car park	350
15	Installation of two new street lamps on Public Right of Way near Parish Church	5,400
<b>Henleaze</b>		
1	Additional parking restrictions in area around Wimbledon Road and Twickenham Road	5,000
2	Additional Parking Restrictions in Westbury Park	8,000
3	Design Study for redesign of Northumbria Drive/Henleaze Road junction	4,000
4	New traffic-calming measures in Park Grove/Springfield Grove	20,000
5	Installation of street bollards and revised white lining in The Drive, at exit from Tesco filling station	2,750
6	Traffic and speed survey in West Broadway/South Croft area	2,750
7	LED halos added to Belisha Beacons on Coldharbour Road Zebra Crossings (x2)	4,000
8	LED halos added to Belisha Beacons and High Friction Surface (HFS) on Wellington Hill West Zebra Crossing	5,000

**TOTAL** 224,750

Stoke Bishop, Westbury-on-Trym & Henleaze Neighbourhood Partnership					
Transport Working Group					
Open Highway Issues (February 2017)					
Ref	Area	Location	Details	Progress	Status
<b>Section 1 - Minor Traffic Schemes - Stoke Bishop</b>					
S107A	SB	Kewstoke Road junction with Stoke Hill	Pavement build-outs to be considered if recent parking restrictions (S107) are demonstrably inadequate	Requires a survey and a detailed design study, plus Consultation - this would cost approx £7 to £8k	On hold
S118	SB	Hollybush Lane junction with Druid Hill	Inconsiderate parking on junction, reducing visibility for drivers exiting Hollybush Lane	Parking Restrictions ("yellow lines") included in S131 parking review	In progress
S121	SB	Roman Way, junction with Portway and Hadrian Close	Inconsiderate parking on junction, reducing visibility for drivers exiting Portway	Parking Restrictions ("yellow lines") included in S131 parking review	In progress
S122	SB	Sea Mills Lane	Provide car park near railway station.	Possible locations currently being researched with BCC.	Under Review
S122A	SB	Sea Mills Lane	Parking provision at station end of Sea Mills Lane for allotment holders	Parking Restrictions ("yellow lines") included in S131 parking review	In progress
S123	SB	Coombe Lane	Provide a Zebra Crossing, near Rayleigh Road	Possible alternative locations to be reviewed, together with provision of central pedestrian refuge points as an alternative	Under Review
S124	SB	Stoke Hill	Paint additional "Slow" markings on road near Eastmead Lane	Will be funded from NP3 "Minor Signing & Lining" budget	In progress
S125	SB	Stoke Hill ('Tracker' ID 885)	Vehicles obstructing dropped kerbs at Stoke Hill Shops	Paint additional white lines and "Disabled" markings	Complete
S126	SB	Portway	Provide improved footway between Roman Way and Avon Wildlife Trust's nature reserve	Feasibility study required	Under Review
S127	SB	Dingle Road ('Tracker' ID 943)	Request for Zebra Crossing as there are no safe crossing facilities near the bus stops	Survey the area for possible crossing location. The location straddles 2 Neighbourhood Partnerships	Under Review
S128	SB	Sea Mills Lane ('Tracker' ID 1012)	Request for Zebra Crossing between Avon Way and Lyndale Avenue	Survey the area for possible crossing location. What local support has been identified?	Under Review
S129	SB	Stoke Park Road ('Tracker' ID 1197)	Vehicles over-running and damaging the grass verge.	Parking restrictions and/or installation of street bollards to be appraised by Highways' engineer.	Under Review
S130	SB	Parry's Lane/Cross Elms Lane junction ('Tracker' ID 1186)	Road safety issues with vehicles failing to negotiate bend, mounting pavement and demolishing boundary walls etc	"Bend warning" signs will be erected and targeted maintenance work will be undertaken in Spring 2017 to improve the anti-camber characteristics of the bend	In progress
S131	SB	Sea Mills Station Parking Review	To include, Hadrian Close, Roman Way, Branscombe Road, Sea Mills Lane etc	Parking Review <b>sanctioned at June 2016 NP</b> for inclusion in 2016/18 programme. Public Consultation closed 14 Nov 2016	In progress
S133	SB	Shaplads, Stoke Park Road, Ormerod Road	Obstructive parking by vehicles believed to belong to students residing at the University's Hyatt Baker site.	University deny that the problem is caused by student's vehicles and, therefore, not their problem to address (see also W146).	Under Review
S134	SB	Safety at junction of Shirehampton Road & Bell Barn Road ('Tracker' ID 1272)	Concerns over safety with accidents at this junction. Improved crossing points and built out kerbs requested.	Funding of £10k for kerb/footway upgrade <b>sanctioned at December 2016 NP</b>	In Progress
S135	SB	Parked vehicles on Stoke Park Road ('Tracker' ID 1324)	Congestion and verge damage due to parked vehicles.	Link with Highway Issue S129 (Tracker ID 1197)	Under Review
S136	SB	Julian Road/Church Road	Heavy vehicles continually damage the curb stones where the road narrows at this bend.	Measures already undertaken include removal of centreline and installation of "road narrows" signs. Bus operators advised of problem.	Closed

Ref	Area	Location	Details	Progress	Status
S137	SB	Parking issues around Coombe Dingle Sports Complex at busy times	At busy times, inconsiderate and dangerous parking at junctions, including Coombe Lane, West Dene and junction of Cross Elms Lane with Parry's Lane	Introduce parking restrictions at all local junctions, in particular at Coombe Lane entrance to sports complex	Under Review
<b>Section 2 - Minor Traffic Schemes - Westbury-on-Trym</b>					
W114A	WoT	Chock Lane	Additional traffic-calming measures, not covered by W114	3 over-runnable chicanes and other traffic calming work completed in July 2015. Highways have yet to report-back to residents on any additional practical works that could be considered	Under Review
W119	WoT	Falcondale Road, near junction with Greystoke Avenue	Introduce a pedestrian crossing, across Falcondale Road	Feasibility study required. A cheaper (£15-20k) option could be to incorporate a central refuge island, without a formal crossing.	Included in CPNN mitigation review
W121	WoT	Falcondale Road/ Westbury Road junction	Current location of both Zebra Crossings is a hazard to pedestrians and vehicles	Relocation of crossing points included with signalisation of junction. S106 part-funding available from Planning Consent to expand St Ursula's Academy.	Included in CPNN mitigation review
W121A	WoT	Falcondale Road/ Westbury Road junction	Minor improvements to crossing following pedestrian accident on crossing	Erect additional warning sign (complete); review and extend zigzag markings; lay high friction surface on approaches to crossing, see W121	Included in CPNN mitigation review
W123	WoT	Falcondale Road	1 of 6 recommendations contained in a traffic signal sequencing review, previously sanctioned by the NP	Connect the lights to the Council's private fibre network (BNET) to give enhanced reliability, cost £30k-£50k.	Included in CPNN mitigation review
W124	WoT	Falcondale Road	1 of 6 recommendations contained in a traffic signal sequencing review, previously sanctioned by the NP	Install traffic cameras on the BNET system, cost approx £20k but dependant on completion of W123	Included in CPNN mitigation review
W125	WoT	Falcondale Road	1 of 6 recommendations contained in a traffic signal sequencing review, previously sanctioned by the NP	Introduce a "Clearway" during peak hours, cost £10k	Included in CPNN mitigation review
W126	WoT	Falcondale Road/ Stoke Lane junction	1 of 6 recommendations contained in a traffic signal sequencing review, previously sanctioned by the NP	Improvements to the capacity of the Stoke Lane junction, cost approx £25k	Included in CPNN mitigation review
W127	WoT	Falcondale Road/ Henbury Road junction	1 of 6 recommendations contained in a traffic signal sequencing review, previously sanctioned by the NP	Improvements to the capacity of this junction. These would cost approx £200k and be funded from the Council's capital budget, probably within the next 5 years	Included in CPNN mitigation review
W129	WoT	Canford Lane (between Canford Road and Dingle Road)	Provide Zebra Crossing and/or central pedestrian refuge(s) near entrance to Crematorium	Issue highlighted and discussed at WoT Forum (Nov 2016) and those present were supportive of a crossing	Under Review
W130	WoT	Glenwood Road	Provide double yellow lines opposite allocated parking spaces to maintain adequate access for traffic.	Parking restrictions ("yellow lines") included with Southmead Hospital Parking Statutory Consultation	In progress
W132	WoT	Eastfield Road, at Cote Lea Park junction	Difficulty for pedestrians using crossing point, due to parked vehicles restricting visibility	Will require parking restrictions if parked vehicles are to be moved further away from crossing point.	In progress
W133	WoT	Greystoke Ave, junct with Falcondale Road	A BCC Report in 2012 highlighted that existing pedestrian refuges at the junction were poorly sited and proposed that improved crossing points plus a 2-lane exit from Greystoke Ave to Falcondale Road, would benefit both pedestrians and traffic	Review recommendations and pursue options. Also to include W119. Design Study sanctioned at Dec 2013 NP, subsequently decision reversed at March 2014 NP.	Included in CPNN mitigation review

Ref	Area	Location	Details	Progress	Status
W134	WoT	Coombe Lane junction with Canford Lane	Excessive speed of traffic moving from Canford Lane into Coombe Lane and also difficult for pedestrians to cross Coombe lane at this wide junction.	Pavement build-outs and central pedestrian refuge included as a condition for Planning Application 16/03833/F granted for 112 Coombe Lane	In progress
W135	WoT	Cote Lea Park junction with Pinewood Close	Inconsiderate parking on junction, reducing visibility for drivers	Parking restrictions ("yellow lines") included with W136	In progress
W136	WoT	Holmwood Gardens, Passage Road, Shipley Road and Westfield Road	Roads currently being used for all-day commuter parking with resultant visibility problems and pavement parking	<b>Parking Review sanctioned at June 2014 NP.</b> Public Consultation completed and scheme will progress to Statutory Consultation, prior to scheme implementation early 2017	In progress
W139	WoT	Rosery Close	Roads currently being used for all-day parking with resultant problems for residents	Parking restrictions ("yellow lines") included with W136	In progress
W140	WoT	Southdown Road and Hillsdon Road	Problems with "rat-running" to avoid Henbury Road/Falcondale Road traffic lights	Could be included with CPNN mitigation review	Included in CPNN mitigation review
W141	WoT	Section of Henbury Road near junction with Hyland Grove	Pedestrian crossing on Henbury Hill has been requested - near Northover Road	Issue discussed at WoT Forum (Nov 2016)	Under Review
W142	WoT	Falcon Close, junction with Henbury Road	Inconsiderate parking on junction, reducing visibility for drivers	Parking Restrictions ("yellow lines") to be included in next local parking review	On Hold
W144	WoT	Canford Lane, between Canford Road and Falcondale Road	Complaint of increased traffic congestion following increased number of busses using Canford Lane	Parking arrangements and possibility of one-way street could be considered as part of the CPNN mitigation review	Included in CPNN mitigation review
W146	WoT	Elmlea Avenue & Rylestone Grove ('Tracker' IDs 783 and 1165)	Obstructive parking by vehicles believed to belong to students residing at the University's Hyatt Baker site.	University deny that the problem is caused by student's vehicles and, therefore, not their problem to address (see also S131).	Under Review
W147	WoT	Canford Lane (near Merlin Close) ('Tracker' ID 1221)	Kerb to be improved/built on grass island off Canford Lane to prevent escalating damage to grass verge due to inconsiderate parking	Installation of kerb and bollards as a "minor works" project <b>agreed by NP, June 2016.</b> Work programmed for late 2016	Complete
W148	WoT	Westbury Hill Car Park	Requests to include larger "mother & child" parking bays and to mark-out exit lane for both left and right turners	Parking Services confirmed that marking-out two exit lanes was not viable - on safety grounds. "Mother & Child" bays marked-out November 2016	Complete
<b>Section 3 - Minor Traffic Schemes - Henleaze</b>					
H107	Hen	Henleaze Rd/Westbury Rd	Ban right turn out of Henleaze Road	Perceived need will be monitored and, if necessary, included as part of CPNN mitigation.	Included in CPNN mitigation review
H108	Hen	Lime Trees Road to Ridgehill	Complete the missing 20m section of cycle path at the Ridgehill end	Subject to establishing ownership of the small piece of land over which the Cycle Path would be laid	In progress with PRoW Team
H115A	Hen	Henleaze Road, exit from Tesco	Safety concerns for pedestrians on pavement	Pavement bollards installed and additional white lining completed.	Complete
H124	Hen	Wellington Hill West, junction with Kellaway Avenue	Move Stop Line further down Wellington Hill West to give busses turning from Kellaway Ave more room to manoeuvre.	Road markings reviewed and changes to be introduced during next maintenance cycle.	In progress
H125	Hen	Coldharbour Road, between Cairns Road and Halsbury Road	Install pedestrian crossing.	Public consultation completed. Works now to be delivered as part of a larger Cycling Ambition Fund scheme. Estimated completion - end 2016	In progress
H127	Hen	Downs Park West, junct with Henleaze Rd	Inconsiderate parking on junction	Parking restrictions included in North View TRO Review	In progress

Ref	Area	Location	Details	Progress	Status
H130	Hen	Brean Down Ave, junction with White Tree Road	Introduce parking restrictions at junction	Parking restrictions included in North View TRO Review	In progress
H131	Hen	Eastfield junction with Eastfield Road	Introduce parking restrictions at junction	Parking restrictions included in WoT parking review	In progress
H132	Hen	Grange Park junction with Brecon Road, Waterford Road & Antrim Road	Inconsiderate parking in junction area restricting access for through traffic, in particular in Grange Park	Parking restrictions included in Brecon Road TRO Review (H134)	In progress
H134	Hen	Brecon Road	Provision of "safety features" around St Ursula's Academy, including additional parking restrictions and speed tables	Part of Planning Application to expand St Ursula's Academy and will be funded by the Academy. TRO being progressed with site work due to complete Easter 2017	In progress
H135	Hen	Downs Park East, junct with Henleaze Rd	Inconsiderate parking on junction	Parking restrictions included in North View TRO Review	In progress
H136	Hen	Westbury Park (the road)	Suggestion that the road could become a one-way street to obviate the dangers of all-day parking	Currently little support from the WP Community Association. The outcome of a post-RPZ review could influence any proposals.	On hold
H137	Hen	Wellington Hill West Zebra Crossing (near 'Beehive' PH)	"Puffin crossing" requested to make the existing crossing safer - especially for children attending Horfield school. Upgrade to a "Puffin Crossing" (+£60k) beyond the NP's budget	Belisha Beacon LED halos completed and anti-skid surfacing being progressed (part-funded with NP4). Crossing currently being considered for CAF upgrade - "QuietWay" route to Southmead Hospital	In progress
H138		North View	Relocate in-bound bus stop from North View to Northumbria Drive (outside library)	Funding for a design study and local consultation <b>agreed by NP, December 2015</b>	In progress
H141	Hen	Henleaze Parking Review ('Tracker' ID 860)	Various issues identified: Wanscow Walk, junct with Henleaze Road; Henley Grove junction with Henleaze Road; Henleaze Road (between Northumbria Drive and Westbury Road); Etloe Road	Revised Parking Review <b>sanctioned at June 2016 NP</b> for inclusion in 2016/18 programme and progress subject to availability of BCC resources	In progress
H142	Hen	Kellaway Avenue ('Tracker' ID 1014)	Request for Zebra Crossing between Kings Drive and Phoenix Grove.	The location straddles 2 Neighbourhood Partnerships. Issue raised at Henleaze Forum (November 2016) and rejected as not being required.	Under Review
H143	Hen	Henleaze Road ('Tracker' ID 1121)	Request for Zebra Crossing near Downs Park West	Survey the area for possible crossing location. What local support has been identified?	Under Review
H144	Hen	Etloe Road ('Tracker' ID 1255)	Pavement-parking near North View causing an obstruction to pedestrians and buggies	Without the presence of yellow lines, obstruction is a Police matter. Additional parking restrictions to be reviewed under H141.	In progress
H145	Hen	Harbury Road ('Tracker' ID 1273)	Vehicles over-running and damaging the grass verge.	Parking restrictions and/or installation of street bollards to be appraised by Highways' engineer.	Under Review
H146	Hen	Blandford Close ('Tracker' ID 1278)	Turning circle at end of cul-de-sac obstructed by parked vehicles	Obstruction is a Police matter. White "Keep Clear" markings to be painted.	In progress
H148	Hen	Falldon Way ('Tracker' ID 1311)	Parked vehicles causing visibility issues for vehicles exiting Falldon Court	Additional parking restrictions to be reviewed under H141.	In progress
H149	Hen	Kellaway Avenue (Golden Hill) ('Tracker' ID 1366)	20mph speed limit plus physical calming ("speed humps") requested in the Golden Hill area plus a new Zebra Crossing.	Zebra Crossing already covered by Issue H142. Road could be assessed for practicality of 20mph limit and physical calming.	Under Review
H150	Hen	Review of Parking Bays on St. Albans Road ('Tracker' ID 1397)	A review of the 8 one-hour parking bays in order to free them up for residents	Parking restrictions to be reviewed under H141.	In progress
H151	Hen	Grange Court Road	Inconsiderate and dangerous parking at "school run" times.	Get local schools to take ownership of the problem. Could consider introducing additional parking restrictions as part of Henleaze Parking review (H141)	Under Review



## Meeting of NP3's Working Group for Older People Wednesday 11 January 2017 at Henleaze Library

### Present:

Valerie Bishop (VB)  
[Chair]

Graham Donald (GD)

Helen Furber (HF)

Geoff Gollop (GG)

Gay Huggins (GH)

James Lynch (JL)

Andrew McGrath (AM)

John Moore (JM)

Glenise Morgan (GM)

### Apologies:

Janet Brewer

Audrey Indge

Mildred Miller

Peter Robottom

### 1 Welcome

VB welcomed everyone to the meeting.

### 2 Apologies

As above.

### 3 Notes of last meeting

Approved.

### 4 Budget freeze

GG advised that, following the recent budget freeze, funding from Bristol City Council (BCC) has changed dramatically. It is unlikely that the WGOP (if it continues) will receive any financial support from BCC. We also need to know what structure is proposed if Neighbourhood Partnerships (NPs) cease.

When sufficient information becomes available, it will be necessary to consider whether we need to reconstitute the WGOP and, if so, what actions should be taken.

GG anticipated BCC draft budget information being available on 12 January although it will probably not be in sufficient detail for decisions to be taken at a micro level. The position should become clearer at an upcoming meeting about NPs on 4 February. Thereafter, on 21 February, BCC's Full Council will be meeting to discuss and agree the annual budget for the city.

### 5 Working together

Following a discussion, everyone agreed that it is important for the group (in some form) to continue. This will involve reviewing the key objectives – i.e. probably working more closely with local amenity and church groups, the Bristol Old People's Forum etc. and acting more as a co-ordinating group than in the past.

Given that ongoing BCC funding is unlikely, the WGOP will need



to apply for grants from outside providers if and when finance is required.

- 6 Westbury Walkers** The ongoing success and sustainability of Westbury Walkers, which was set up by the WGOP, was noted and applauded.
- 7 Over 55s booklet** HF confirmed she had spoken with Hannah Somers of LinkAge. Due to restructuring and having to reconsider their own financial position, LinkAge need to pass on additional costs for any future support they provide (e.g. design costs, management etc.) rather than just invoicing for printing. It will be at least a month before there is any clarity about the financial implications of LinkAge's restructuring.  
  
Whilst a future decision may be taken to prepare a fresh booklet with support from one or more sponsors other than LinkAge, it was agreed not to proceed with any work on the booklet until after 31 March due to the uncertainty surrounding both the LinkAge input and the future of NPs.
- 8 Finance** The WGOP currently holds funds totalling £511.80. At the NP3 meeting on 5 March, a proposal should be put forward to the Neighbourhood Committee about how the funds will be used if NPs cease on 31 March – e.g. seed capital for any new group(s) to replace the WGOP (if applicable).
- 9 Sensory Gardens** Through NP3's environment group, work has started on planning two sensory gardens. It is understood (subject to receiving further information on 12 January) that work is more advanced on a garden at Stoke Lodge than at Old Quarry Park. CIL funding was agreed by the Neighbourhood Committee for both gardens at the December 2016 meeting.
- 10 Next meeting** It was agreed to hold a further meeting before the provisional end date for NPs. It will take place on Wednesday 22 March – 10am at Henleaze Library.

HF/ 11 January 2017



## Notes of NP3 Communications Group Meeting

**Tuesday 10 January 2017 at Westbury-on-Trym Library**

**Present:**

Helen Furber (HF) (Chair)  
Ella Davies (ED)  
Alan Preece (AP)

Alan Aburrow (AA)  
David Mayer (DM)  
Sheila Preece (SP)

Valerie Bishop (VB)  
Andrew McGrath (AM)  
Peter Weeks (PW)

**Apologies:**

Geoff Gollop (GG)

- 1 **Apologies** As above.
- 2 **Forums** AM advised that the Forum dates are now confirmed for February (Henleaze on the 2<sup>nd</sup>, Stoke Bishop on the 7<sup>th</sup> and Westbury-on-Trym on the 8<sup>th</sup>). AM will send out emails to all on the mailing lists to ensure that everyone is aware of the dates/venues - given recent changes.
- 3 **Website** HF advised that she had contacted Voscur (Lucy Fletcher) about any training they may be able to provide. Voscur do not provide website training; for their own staff, they obtain support from Knowle West Media Centre.  
  
It was agreed not to pursue any further training / web support enquiries until it is known whether there will be any requirement post 31 March 2017 for a NP3 website.
- 4 **Social Media** A Facebook page for NP3 is live.
- 5 **Key priorities** The action plan was put on hold until the future of NPs is known.
- 6 **Westbury-on-Trym 1300** It was noted that a meeting of the co-ordination committee took place on 5 January 2017. A number of events are scheduled for 2017.  
  
Further information can be obtained from Bridget Niblett (bridget.niblett@outlook.com).
- 7 **Henleaze & Westbury Voice** HF and others had been in contact with Sue Thomas during the last three months.
- 8 **Forum poster** A poster advertising the Henleaze Forum is already in use. Now that the details for the Stoke Bishop and Westbury-on-Trym Forums have been confirmed, the poster will be adapted and circulated by the local Representatives.

- 9 Meeting on 4 February** At the NP3 meeting in December, Asher Craig (Cabinet Minister for Neighbourhoods) advised that NPs would not continue in their current form. She spoke of a meeting that would be held in late January about the way forward. A meeting has subsequently been scheduled for 4 February.
- AM advised that he had only received limited information about the meeting. He does not know who is organising it or when the invitations will be issued. However, as the meeting participants will include representatives from a number of organisations, there will be a restriction on the number of NP Representatives that can attend.
- DM advised that he, Graham Donald (GD), AA and AP were proposed as the NP3 participants and that Hilary Long and Valerie Bishop had been contacted about them representing the Westbury-on-Trym Society and The Henleaze Society. As GD is unable to attend, it was suggested that HF should take his place but, as she will not be available, it is proposed to offer the place to one of the Stoke Bishop elected representatives.
- 10 Way forward** A discussion ensued about the end of NPs (in their current form).
- Concern was expressed about the potential outsourcing of the small grants process to Quartet (<http://quartetcf.org.uk/>) or a similar organisation.
- It is hoped that greater clarity about the future will be provided at upcoming Cabinet and Council meetings – in addition to the meeting on 4 February.
- AM agreed to feedback to his Bristol City Council colleagues that NP3 Councillors/ Representatives (and others) would benefit from being able to offer a consistent message about the way forward post 31 March 2017. In particular, as the Henleaze Forum takes place before the 4 February meeting, the Representatives want some guidance on what to say to the Forum participants.
- 11 Next meeting** Dependent upon whether NPs (or similar) continue.